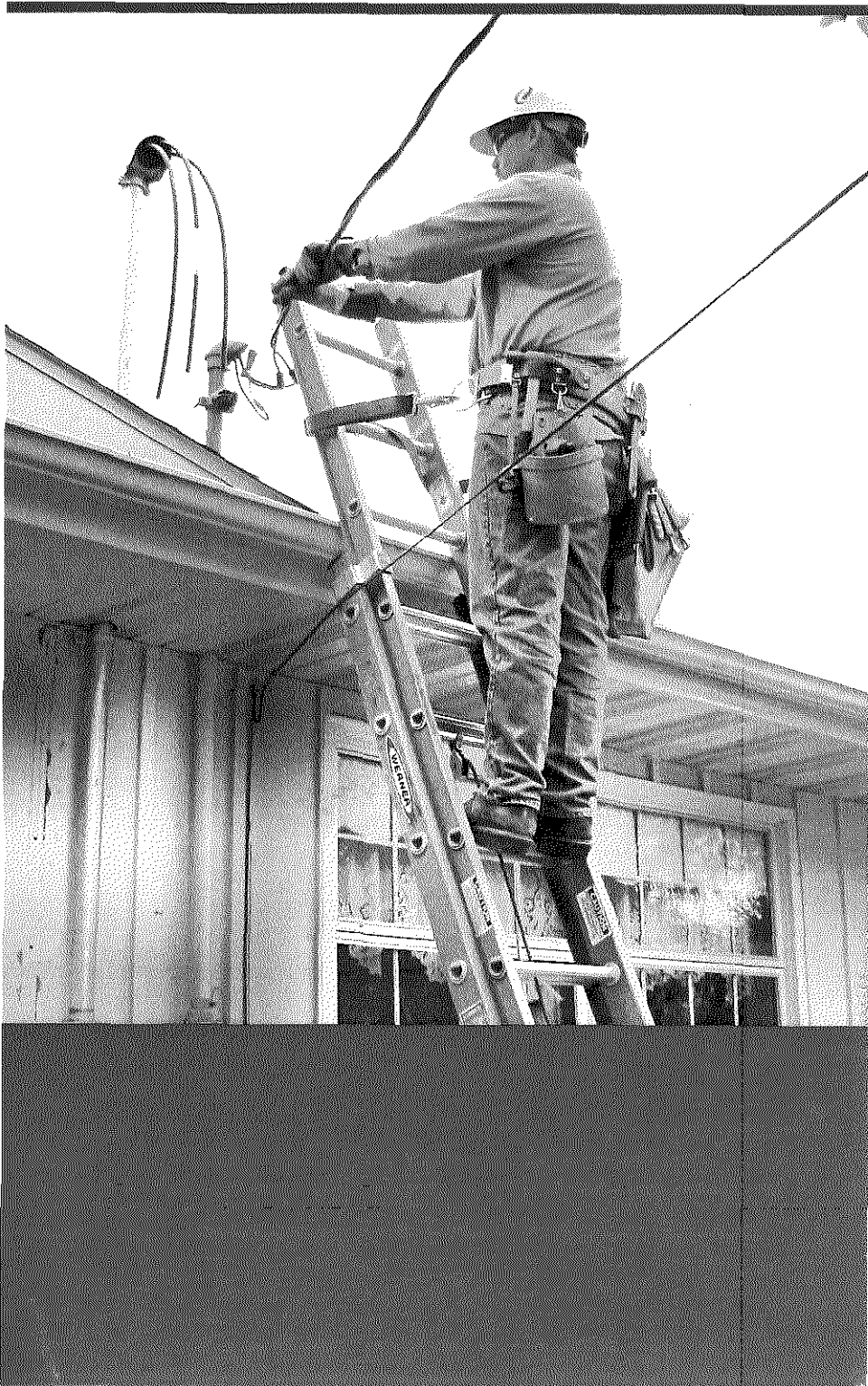




**We were
here today ...**



Date _____ Job No. _____

On _____, you asked us to _____

[A more detailed description of the work taking place on the customer's property will be written in here.](#)

~~**We've completed the equipment repairs you requested.**~~

~~**We checked the voltage at your request:**~~

- ~~The supplied voltage is within normal levels.~~
- ~~The supplied voltage is outside normal levels. We've made adjustments to our equipment and voltage levels are now at normal levels.~~
- ~~We need to do further testing. We have placed/will place a monitoring device on or near your service wires.~~

~~**We checked the wiring issue you reported.**~~

- ~~The wires belong to Xcel Energy, and we made the necessary repairs.~~
 - ~~The wires belong to Xcel Energy, and we've made temporary repairs. We will make permanent repairs within the next two weeks.~~
 - ~~The wires belong to your cable/telephone company, please contact them to make necessary repairs.~~
 - ~~The wires belong to Xcel Energy, and we've made temporary repairs. You need to hire a licensed electrician to complete repairs to the equipment checked below. When the repairs are complete, ask your electrician to call Xcel Energy at **800.628.2121**. We will send someone out to make the repairs permanent.~~
- ~~___Weatherhead ___Mast ___Meter box~~

~~**We have temporarily laid wiring across your yard to restore your/your neighbor's power.**~~

Thank you for your inquiry. If you have any questions or concerns, please call Xcel Energy at **800.895.4999**. We appreciate your business. Thank you very much.

Comments: _____
[Further comments and contact info would be provided here.](#)

 Employee signature

